

2.07.01.00 Course Syllabus Appendix A

Academic Integrity Statement:

Cleveland State students are required, as a condition of good standing and continued enrollment, to conduct themselves properly in class. Such proper behavior includes academic honesty, civility, and respect for others and private property. Please refer to the Student Handbook portion of the catalog for further information.

Computer Skills Statement:

Content and/or assignments for this course may require the use of computers, media equipment, or access to the Internet. If you believe you might lack the technical skills necessary to succeed in the class, advise the instructor immediately. In consultation with the instructor you may consider exploring one of the following options: library resources, the Tutoring and Learning Center, or taking a computer class for credit.

Commitment to Equity and Inclusion Statement:

Cleveland State intentionally cultivates an inclusive environment within which all students and employees receive support and encouragement to reach their individual goals.

Disability Statement:

Disability Support Services, in the Counseling & Support Services Department, provides appropriate accommodations in accordance with the Americans with Disability Act and Section 504 of the Rehabilitation Act. If a student believes he/she has a mental, physical, or learning disability that would impact academic achievement, please contact our Coordinator of Disability Support Services for documentation requirements and assistance. On campus, you will find the Counseling & Support Services Department located in the Student Center Building, Room 118 and appointments can be scheduled by calling 423-478-6217. Students are encouraged to make early contact so that documentation and accommodations will be in place at the beginning of the start of classes. Instructors cannot make accommodations until the documentation has been completed with the Coordinator of Disability Support Services.

Suicide Prevention Statement:

Cleveland State is committed to and cares about all students. If you or someone you know at the college feels overwhelmed, hopeless, depressed, and/or is thinking about dying by suicide, supportive services are available and effective. For immediate help 24/7, contact the National Suicide Lifeline by dialing 988 or text "TN" to 741-741. On campus, you will find the Counseling & Support Services Department located in the Student Center Building, Room 118 and

appointments can be scheduled by calling 423-478-6217. More information and local resources are located on the counseling page of the Cleveland State website.

Inclement Weather Statement:

Decisions about closings are made as early as possible to ensure that students, staff and faculty are informed. The communications department will follow its inclement weather communications plan in all situations to alert students, employees, and the general public of any changes in class or operating schedules due to inclement weather.

Information will be listed on area TV/radio stations, posted on the CSCC Web site, sent by RAVE message (voice, email, and text), and a recorded message will be posted on the CSCC main information number (423.472.7141).

Cleveland State will only announce schedule changes. If there is no announcement, then classes and campuses are on their regular schedule.

If the decision is made to shift to remote learning due to inclement weather, instructors will communicate with students via CougarNet email and myCS courses arrangements to meet virtually with the instructor. If a virtual class meeting is not possible, the instructor will provide alternative assignments.

If the decision is made to cancel or delay classes due to inclement weather, instructors will communicate with students via CougarNet email and myCS courses arrangements for making up work or provide alternative assignments.

Syllabus Note:

This syllabus sets forth the expectations for the course content, work, and grading as well as expectations for student performance and conduct. The syllabus does not constitute a contract between the student and the instructor or the College. The information contained here is subject to change at any time. Students will be notified if any changes are made. Though changes are possible, it is expected that the course will be conducted as described in this syllabus.