Start Now...

The Dual Enrollment program makes it possible for you to earn college credits and get a head start on your college degree.

Get Ahead!

Returning Dual Student

Dual Enrollment at Cleveland State Community College

Follow us on Twitter @CSCC_Dual

Find us on Facebook by searching for Cleveland State Dual Enrollment
Check List for Registration

IMPORTANT!

Problems with CougarNet Accounts: If you have a problem logging in or have forgotten your user name or password, call the help desk at 1-800-604-2722, ext. 210 or 423-472-7141, ext. 210.

For information regarding Cleveland State resources that dual enrollment students qualify for, please see the resources insert.

Dual Enrollment Returning Student

- Copy of any updated ACT or SAT Scores (if necessary).
- To Qualify for the Lottery Dual Enrollment Grant (DEG) as a returning student, you must have a 2.75 college GPA. If you did not maintain a 2.75 college GPA during the term you received the DEG, then you are ineligible.
- Lottery Grant Confirmation Signature Sheet: You have to choose one of the options:
  1. You have or intend to complete the online lottery registration and wish to have one or two courses credited.
  2. You do not want the lottery.
  3. You have used your lottery at another college.

Choose one option, sign, provide Social Security Number and Date. You will not be credited any lottery money if this form is not completed (Social Security Number is required by the state for lottery grant). If the state website has given a prompt that you have reached four courses and are now borrowing against your HOPE, you must print, sign and turn in that form with this packet as well.

- Lottery Deadlines: Fall - September 1
  Spring - February 1
  Summer - May 15

High School juniors and seniors may receive the Lottery Dual Enrollment Grant (DEG) which will pay up to $300 towards the balance of one course per semester. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students qualify by 21 ACT only. To receive the DEG, students must complete the online registration by the specified deadline and renew it each semester or academic term.

Students who receive the DEG amount for more than four (4) dual enrollment courses over the junior and senior years ($1200 total) will have the amount reduced from their HOPE Scholarship on a dollar for dollar basis. College courses attempted and the years enrolled as a dual enrollment students shall not count against the 120 semester hours and five years limitation. For more information, and for the DEG application, please visit http://www.tn.gov/collegepays.

To be eligible for a dual enrollment grant for any semester beyond the first semester of receipt, the student shall continue to meet all eligibility requirements for the grant and shall achieve a cumulative grade point average of 2.75 for all postsecondary courses attempted while participating in the Dual Enrollment Grant program.

- Consortium Agreement: If taking dual classes at two different colleges in the same semester and want to use the lottery grant at both, you must sign a Consortium Agreement.

- Lottery Registration: List Cleveland State as the college when registering. The question is referring to the college for your dual enrollment class Not where you are going after graduation. If you put the wrong school, the only way to fix this problem is to contact the Lottery Call Center. Do this right away because it will delay payment! For help with registering or any problem, call the Lottery Call Center at 1-800-342-1663.

- Need-Based Scholarships: (included in packet) If you qualify, be sure to include proper documentation to be considered. Please return all documents with completed packet.

- State of TN Employee Discount Form: (included in packet) Must be completely filled out including signatures from student, parent and employer. Please return with completed packet.

INCOMPLETE REGISTRATION PACKETS WILL NOT BE ACCEPTED
### Lab Fees

- Any required Lab Fees (ex: Math Lab Fee) should be paid by the deadline listed on the next page in the chart, or you can refer to the website under Dual Studies link. If not paid by the deadline, a hold will be put on your account and you will not receive a final grade for classes and you cannot request that your transcripts be sent to another institution.
- This is your responsibility to pay.

### How to set-up CougarNet Accounts:

In order to determine your CougarNet username you'll need to search for it using your student ID number and birthday.

1. Go to the Cleveland State website and click on the CougarNet Link.
2. Click "what's my username" at the bottom of the CougarNet login screen.
3. Fill out your student ID number and birth date.
4. Click "Search."
5. You should now see your CougarNet username. Your default password is your six-digit birthday. For examples, if you were born on July 14, 1985, your password would be 071485.

### What ACT Scores are needed to take the following classes for Dual Enrollment:

**Dual Students may take any course in our schedule they qualify for and are approved by their high school to take.**

<table>
<thead>
<tr>
<th>English</th>
<th>Humanities/Social Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Composition I: English 18</td>
<td>Public Speaking: English 18 and Reading 19</td>
</tr>
<tr>
<td>Composition II: Grade of C or higher in Comp I</td>
<td>Psychology: English 18 and Reading 19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy &amp; Physiology I: English 18 and Reading 19</td>
</tr>
<tr>
<td>Anatomy &amp; Physiology II: Grade of C or higher in A&amp;P I</td>
</tr>
<tr>
<td>Biology Course I: English 18 and Reading 19</td>
</tr>
<tr>
<td>Biology Course II: Grade of C or higher in Biology I courses</td>
</tr>
<tr>
<td>General Chemistry I: English 18, Math 19 and Reading 19</td>
</tr>
<tr>
<td>General Chemistry II: Grade of C or higher in General Chemistry</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 ACT: Intro to Statistics</td>
</tr>
<tr>
<td>22 ACT: Pre Cal I and II, Basic Calculus I</td>
</tr>
<tr>
<td>Bridge 1-24 completed: Able to take Intro to Statistics</td>
</tr>
<tr>
<td>Bridge 1-34 completed: Able to take College Algebra, Pre Cal I and II, Basic Calculus, Calculus I</td>
</tr>
</tbody>
</table>

* If students do not meet the ACT requirements above, they may "challenge" by taking the COMPASS test at Cleveland State campus and paying a $20 testing fee. For more information, contact the Dual Enrollment office at (423) 614-8734.
How to pay

Check your CougarNet account for balance of tuition/fees and credits.

If balance of fees are not paid by the deadline, the student will be dropped from all classes in which they were enrolled. Cleveland State is paying the balance of one course beyond Lottery Grant credit.

Options for payment

• In person: Tuition balances can be paid at any of our three campus sites (Cleveland, Athens or Madisonville).
• Online: Pay with a credit card online through your CougarNet account.
• Payment Plans: A dual enrollment student may choose to pay his or her balance of tuition in multiple payments. To review the payment plan options, students should log in to CougarNet and select the "My Account" tab, then "Account Balance," and then "Pay Now." Be sure to follow deadlines.
• CougarNet Accounts: A HOLD will show on your account. Therefore, to add or drop a class you must contact the Dual Enrollment Office at 423-614-8743 or 423-614-8734.

Cost of Courses

<table>
<thead>
<tr>
<th>Credit Hours Enrolled</th>
<th>Total Cost</th>
<th>DE Lottery Grant</th>
<th>CSCC Scholarship</th>
<th>Remaining Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$512.75</td>
<td>$300</td>
<td>$212.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>4</td>
<td>$674.00</td>
<td>$300</td>
<td>$374.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>6</td>
<td>$996.50</td>
<td>$600 (if eligible)</td>
<td>$212.75</td>
<td>$183.75</td>
</tr>
<tr>
<td>7</td>
<td>$1,157.75</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$183.75</td>
</tr>
<tr>
<td>8</td>
<td>$1,317.50</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$343.50</td>
</tr>
</tbody>
</table>

Deadlines: Dual Registration Schedule

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual Registration Packet/Forms</td>
<td>January 14</td>
</tr>
<tr>
<td>Need Based Scholarship Applications</td>
<td>January 14</td>
</tr>
<tr>
<td>Public Higher Education Fee Teacher Discount Form</td>
<td>December 1 - January 16</td>
</tr>
<tr>
<td>Set-up Deferred Payment Plan</td>
<td>January 23 - February 2</td>
</tr>
<tr>
<td>Pay Dual Balance of Tuition and Fees</td>
<td>February 1</td>
</tr>
<tr>
<td>Register for Dual Lottery Grant</td>
<td>February 1</td>
</tr>
</tbody>
</table>

Requirements for Dual Enrollment Scholarship, which are need-based:

1. Completed scholarship application, with first page of parent's most current tax return (will be shredded after award determination).
2. The scholarship pays for a book voucher for one class in the CSCC campus bookstore - unless the high school provides books. There are no cash refunds given.
3. There is a maximum of one scholarship for one dual class per semester.
4. Student must have a 2.75 College GPA in the dual class to be considered for a future scholarship.
5. Complete applications, submitted by the deadline, will be considered.

Financial Requirements

<table>
<thead>
<tr>
<th># of Household Members</th>
<th>Maximum Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$27,000</td>
</tr>
<tr>
<td>3</td>
<td>$34,000</td>
</tr>
<tr>
<td>4</td>
<td>$41,000</td>
</tr>
<tr>
<td>5</td>
<td>$48,000</td>
</tr>
<tr>
<td>for each additional person</td>
<td>$7,000</td>
</tr>
</tbody>
</table>

I certify I have read, understand, and agree to adhere to the eligibility requirements for receipt of a Cleveland State Community College Scholarship and that all information is correct.

Student Signature: ___________________________ Date: ____________

Parent/Legal Guardian Signature: ___________________________ Date: ____________

For Office Use Only

Date Received: ____________ Income: ____________ Scholarship: ____________
Dependants: ____________ Ineligible: ____________ Book Voucher: ____________
Total Award: ____________
High School juniors and seniors may receive the Lottery Dual Enrollment Grant (DEG) up to $300 towards the balance of one course per semester by completing the online registration. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students qualify by 21 ACT only.

Students who receive the DEG amount for more than four (4) dual enrollment courses over the junior and senior years ($1200 total) will have the amount reduced from their HOPE Scholarship on a dollar for dollar basis. For more information, and for the DEG application, please visit http://www.tn.gov/collegepays. Continuation requirements (2.75 College GPA) are the same for all DEG students.

Lottery Grant: (Choose the one that applies to you)

- I have completed or intend to complete the online lottery DEG application by the deadline naming Cleveland State as the school listed to receive the lottery grant money. My signature below confirms that I would like Cleveland State to credit my account for the DEG grant money that I am applying for online and Cleveland State to receive.
  - Please credit my account $300 towards the balance of one class.
  - Please credit my account $600 towards the balance of two classes. I understand that using DEG money beyond four courses I will be borrowing against my HOPE Scholarship.

  * After CSCC credits the DEG money you may still have a balance. Check your CougarNet Account for the balance and pay by the specified deadline on the website under admissions/dual studies link or you will be dropped from your classes. If you fail to register online for DEG by the deadline you will owe CSCC the money that was credited and you will receive a bill later and be expected to pay back that amount.

  Signature: _____________________________________________________  Social Security Number:  ________________________
  Print Name:  ___________________________________________________________________________  Date:  _______________________

- I do not want the lottery. I understand that the full amount will be billed to my account. Your balance is due by the date indicated on the website under admissions/dual studies link, and if it is not paid by that date you will be dropped from your classes.

  Signature: _____________________________________________________  Social Security Number:  ________________________
  Print Name:  ___________________________________________________________________________  Date:  _______________________

- I have used my lottery grant at another school and understand that the full amount will be billed to my account. Your balance is due by the date indicated on the website under admissions/dual studies link and if it is not paid by that date you will be dropped from your classes.

  Signature: _____________________________________________________  Social Security Number:  ________________________
  Print Name:  ___________________________________________________________________________  Date:  _______________________

- I have filled out my consortium agreement with ________________________________ College or University.

  Signature: ______________________________________________________________________  Date:  _______________________
**DUAL ENROLLMENT REGISTRATION FORM**

**Term: Fall _____ Spring _____ Summer _____**

- **Name:** ____________________________
- **Social Security Number:**
- **Address:**
- **City:**
- **State:**
- **Zip:**
- **DOB:**
- **Phone:**
- **Cell:**
- **Email Address:**

**What high school, private school, or home school do you attend?**

**Graduation Date:**

<table>
<thead>
<tr>
<th>CRN</th>
<th>DEPT</th>
<th>COURSE</th>
<th>SECTION</th>
<th>COURSE TITLE</th>
<th>CREDIT HRS</th>
<th>DAYS &amp; TIMES</th>
<th>CLASS LOCATION</th>
<th>ARE YOU USING YOUR LOTTERY AT CSCC?</th>
</tr>
</thead>
<tbody>
<tr>
<td>50014</td>
<td>BIOL</td>
<td>1110</td>
<td>101</td>
<td>General Biology I</td>
<td>3</td>
<td>M T W F  8:00-8:55</td>
<td>HIGH SCHOOL OR CSCC</td>
<td>YES OR NO</td>
</tr>
<tr>
<td>1</td>
<td></td>
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<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Examples of required information**

**Important! Please read**

All dual students have a HOLD on their CougarNet account. Therefore, to add or drop a class you must contact the Dual Enrollment Office at 423-614-8734 or 423-614-8743.

**To apply for the Lottery Grant go to:** [https://egrands.guarantorsolutions.com/scholarshipapps/](https://egrands.guarantorsolutions.com/scholarshipapps/)

**Tuition Balance:** Payments can be made with a credit card on your CougarNet account, or by phone at 1-800-604-2722, ext 238 or 290. Payments by cash or check can be made at any Cleveland State campus. Check the website (Admission/Dual Studies page) for dates your tuition and fees are due.

**NOTE:** This Registration packet must be COMPLETE with all necessary copies, forms and signatures to BE REGISTERED FOR CLASSES.

**STUDENT SIGNATURE:** ____________________________

**FOR INSTITUTIONAL USE ONLY**

**Tuition:**

- **Discount:** $__________
- **Tuition:** $__________

**FOR TEACHERS ONLY**

- **Teacher’s Signature:**
- **Employee’s Signature:**
- **Employer/Division of Retirement Signature and Title:**
- **Employee’s Stepchild Living with Employee in a Parent/Child Relationship:**
- **Other Individual Living in Parent/Child Relationship with the Employee:**
- **Natural or Legally adopted Child:**
- **Employer’s Licensed Public School Teacher:**
- **State Employee:**
- **Large Family:**
- **Other:**

**For Children of Licensed Public School Teachers and State Employees**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**For Employees of Public Higher Education Institutions**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**FOR STATE EMPLOYEES ONLY**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Certification:**

We individually or collectively certify under penalties of perjury that all of the information contained above is true, correct, and complete to the best of our knowledge, that we hereby acknowledge receipt of a copy of the rules of the fee discount programs, and that to the full extent of our knowledge and our judgment, we are fully qualified for the discount under the rules. If applying for the benefit the student will be responsible for payment of all fees waived, including any additional fees. If following enrollment the student is found to be ineligible for the benefit the student will be responsible for payment of all previously waived fees plus any other applicable charges.

**Student Information**

- **Relation to Employee:**
- **DOB:**
- **SSN:**

**Current License #:**

- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**

**Employee:**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Student:**

- **Full Name:**
- **Social Security:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Employer’s Stepchild Living with Employee in a Parent/Child Relationship**

- **Full Name:**
- **DOB:**
- **SSN:**

**Other Individual Living in Parent/Child Relationship with the Employee**

- **Full Name:**
- **DOB:**
- **SSN:**

**Natural or Legally adopted Child**

- **Full Name:**
- **DOB:**
- **SSN:**

**Licensed Public School Teacher**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**State Employee**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**HIGHER EDUCATION INSTITUTION**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Relation to Employee:**

- **DOB:**
- **SSN:**

**Current License #:**

- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**

**Student’s Signature:**

- **Employee’s Signature:**
- **Employer/Division of Retirement Signature and Title:**

**FOR TEACHERS ONLY**

- **Teacher’s Signature:**
- **Employee’s Signature:**
- **Employer/Division of Retirement Signature and Title:**
- **Employee’s Stepchild Living with Employee in a Parent/Child Relationship:**
- **Other Individual Living in Parent/Child Relationship with the Employee:**
- **Natural or Legally adopted Child:**
- **Employer’s Licensed Public School Teacher:**
- **State Employee:**
- **Large Family:**
- **Other:**

**Certification:**

We individually or collectively certify under penalties of perjury that all of the information contained above is true, correct, and complete to the best of our knowledge, that we hereby acknowledge receipt of a copy of the rules of the fee discount programs, and that to the full extent of our knowledge and our judgment, we are fully qualified for the discount under the rules. If following enrollment the student is found to be ineligible for the benefit the student will be responsible for payment of all fees waived, including any additional fees. If following enrollment the student is found to be ineligible for this benefit the student will be responsible for payment of all previously waived fees plus any other applicable charges.

**Student Information**

- **Relation to Employee:**
- **DOB:**
- **SSN:**

**Current License #:**

- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**

**Student:**

- **Full Name:**
- **Social Security:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Employer’s Stepchild Living with Employee in a Parent/Child Relationship**

- **Full Name:**
- **DOB:**
- **SSN:**

**Other Individual Living in Parent/Child Relationship with the Employee**

- **Full Name:**
- **DOB:**
- **SSN:**

**Natural or Legally adopted Child**

- **Full Name:**
- **DOB:**
- **SSN:**

**Licensed Public School Teacher**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**State Employee**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**HIGHER EDUCATION INSTITUTION**

- **Full Name:**
- **Social Security:**
- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**
- **Email Address:**

**Relation to Employee:**

- **DOB:**
- **SSN:**

**Current License #:**

- **Employer:**
- **Address:**
- **City/State/Zip:**
- **Phone:**

**Student’s Signature:**

- **Employee’s Signature:**
- **Employer/Division of Retirement Signature and Title:**

**FOR TEACHERS ONLY**

- **Teacher’s Signature:**
- **Employee’s Signature:**
- **Employer/Division of Retirement Signature and Title:**
- **Employee’s Stepchild Living with Employee in a Parent/Child Relationship:**
- **Other Individual Living in Parent/Child Relationship with the Employee:**
- **Natural or Legally adopted Child:**
- **Employer’s Licensed Public School Teacher:**
- **State Employee:**
- **Large Family:**
- **Other:**

**Certification:**

We individually or collectively certify under penalties of perjury that all of the information contained above is true, correct, and complete to the best of our knowledge, that we hereby acknowledge receipt of a copy of the rules of the fee discount programs, and that to the full extent of our knowledge and our judgment, we are fully qualified for the discount under the rules. If following enrollment the student is found to be ineligible for the benefit the student will be responsible for payment of all fees waived, including any additional fees. If following enrollment the student is found to be ineligible for this benefit the student will be responsible for payment of all previously waived fees plus any other applicable charges.
DUAL ENROLLMENT REGISTRATION FORM

Name: ____________________________ Date: _______________

STUDENT SIGNATURE: ________________________________________________________________________________________________________  Date: _______________

NOTE: This Registration packet must be COMPLETE with all necessary copies, forms and signatures to BE REGISTERED FOR CLASSES.

STATE CAMPUS. Check the website www.collegepaystn.com or To apply for the Lottery Grant go to: https://egrands.guarantorsolutions.com/scholarshipapps/

If you experience any difficulty applying, contact the Lottery Call beyond four courses, the student will be borrowing against their HOPE towards balance of two courses per semester. Lottery Grant will pay towards the balance of tuition a maximum of $600 for two courses, two semesters per year. Receiving DEG towards balance. The lottery pays up to $300 towards one course or up to $600 NO EXCEPTIONS. You cannot register late. The deadlines are September 1 for Fall Semester, February 1st for Spring Semester. Students cannot apply. Employees cannot apply. Employees cannot be ineligible for this benefit the student will be responsible for payment of all previously waived fees plus any other applicable charges.

IMPORTANT DUAL ENRrollment Information

To dual enroll with these institutions for the Fall 2013, you must complete applications completely. If you apply for more than one institution, you must apply to each institution.

Term: Fall _____  Spring _____  Summer _____

Term: Fall _____  Spring _____  Summer _____

Full Name: ____________________________ Social Security: ____________________________

Address: ____________________________________________ City/State/Zip: _____________

Employment Status: ____________________________________________________________________________________________

Employment Status: ____________________________________________________________________________________________

Accepted By: ____________________________________________________________________________________________

Student's Signature: _________________________________________________________________________________________

Employee's Signature: _________________________________________________________________________________________

We individually do hereby certify under penalties of perjury that all of the information contained above is true, correct, and complete to the best of our knowledge, that we hereby receipt of a copy of the rules of the Fee Discount programs, and that to the full extent of our knowledge and information both the "Employee" and the "Student" are fully qualified for this fee discount under the rules. If following enrollment the student is found to be ineligible for this benefit the student will be responsible for payment of all previously waived fees plus any other applicable charges.

Employee's Signature: ____________________________ Date: ________________

Student's Signature: ____________________________ Date: ________________

Employer/Division of Retirement Signature and Title

FOR INSTITUTIONAL USE ONLY

Tuition: $ __________________ Discount: $ __________________

Accepted By: ____________________________ Date: ________________

NOTE: DUAL ENROLLMENT REGISTRATION FORM must be COMPLETED with all necessary copies, forms and signatures TO BE REGISTERED FOR CLASSES.
### Dual Enrollment Registration Form

**Student Information**

- **Name:** _______________________________________________________________________
- **Date:** _______________
- **STUDENT SIGNATURE:** ________________________________________________________________________________________________________
- **Date:** _______________

**Admission/Dual Studies Page**

- To apply for the Lottery Grant go to: [https://egrands.guarantorsolutions.com/scholarshipapps/](https://egrands.guarantorsolutions.com/scholarshipapps/)
- The lottery pays up to $300 towards one course or up to $600 towards balance of tuition a maximum of $600 for two courses, two semesters per year. Receiving DEG towards balance of tuition.

**Employment Status**

- **Natural or Legally adopted Child**
- **Employer's Stepchild Living with Employee in a Parent/Child Relationship**
- **Other Individual Living in Parent/Child Relationship with the Employee**

**Student’s Signature:**

**Employee’s Signature:**

**TEACHER/EMPLOYEE INFORMATION**

- **Full Name:** _______________________________________________________________________
- **Address:** ______________________________________ City/State/Zip: ___________________________
- **Employer:** _______________________________________________________________________________
- **Phone:** _______________________
- **Current License #: ______________**
- **State Employee**
- **Licensed Public School Teacher**
- **Other Individual Living in Parent/Child Relationship with the Employee**

**FOR INSTITUTIONAL USE ONLY**

- **Tuition:** $ ______________
- **Discount:** $ ______________
- **Accepted By:** _______________________
- **Date:** _______________
The Dual Enrollment program makes it possible for you to earn college credits and get a head start on your college degree.

Cleveland State Community College
3535 Adkisson Drive • Cleveland, TN 37312
(423) 472-7141

For more information about the Dual Enrollment Program, contact:
Cleveland State Community College at
(423) 614-8734

You may also obtain additional information about this program at:
www.clevelandstatecc.edu/admissions/dual-studies
or by email at:
jpeterson@clevelandstatecc.edu

CSCC ESC/RETURN/13/12/11022014 - Cleveland State Community College is an AA/EO employer and does not discriminate on the basis of race, color, national origin, sex, disability or age in its program and activities. The following department has been designated to handle inquiries regarding the nondiscrimination policies:

Human Resources
P.O. Box 3670
Cleveland, TN 37310-3670
nondiscrimination@clevelandstatecc.edu

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