Follow us on Twitter @CSCC_Dual

Find us on Facebook by searching for Cleveland State Dual Enrollment

@CSCC_Dual

New Dual Student

Start Now...

The Dual Enrollment program makes it possible for you to earn college credits and get a head start on your college degree.

Get Ahead!

Dual Enrollment at Cleveland State Community College

Cleveland State Community College
3535 Adlisson Drive • Cleveland, TN 37312
(423) 472-7141

For more information about the Dual Enrollment Program, contact:
Cleveland State Community College at
(423) 614-8734

You may also obtain additional information about this program at:
www.clevelandstatecc.edu/admissions/dual-studies
or by email at:
jpeterson@clevelandstatecc.edu

Cleveland State Community College is an AA/EEO employer and does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following department has been designated to handle inquiries regarding the non-discrimination policies:

Human Resources
P.O. Box 3570
Cleveland, TN 37302-3570
nondiscrimination@clevelandstatecc.edu
Select Service: All males 18 and older must register.

EVEA: All students must provide a copy of a TN Driver's license or birth certificate in order to receive state benefits (lottery).

Complete the Hepatitis B Form. One box must be checked. This form must also be signed by a parent if you are not 18.

Must include a copy of your high school transcripts and ACT, SAT, or Plan Scores with this registration packet. To qualify for dual enrollment, you may be a freshman, sophomore, junior or senior and meet a minimum of 3.0 high school GPA and minimum ACT sub-score in subject area you wish to take of 18 sub-score for English or 19 in Reading and Math (course info next page).

EVEA: All students must provide a copy of a TN Driver's license or birth certificate in order to receive state benefits (lottery).

Selective Service: All males 18 and older must register and turn in proof.

Lottery Grant Confirmation Signature Sheet: You have to choose one of the options:
1. You have or intend to complete the online lottery registration and wish to have one or two courses credited.
2. You do not want the lottery.
3. You have used your lottery at another college.
Choose one option, sign, provide Social Security Number and Date. You will not be credited any lottery money if this form is not completed (Social Security Number is required by the state for lottery grant). If the state website has given a prompt that you have reached four courses and are now borrowing against your HOPE, you must print, sign and turn in that form with this packet as well.

Lottery Deadlines: Fall - September 1
Spring - February 1
Summer - May 15

High School juniors and seniors may receive the Lottery Dual Enrollment Grant (DEG) which will pay up to $300 towards the balance of one course per semester. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students qualify by 21 ACT only.

To receive the DEG, students must complete the online registration by the specified deadline and renew it each semester or academic term.

Students who receive the DEG amount for more than four (4) dual enrollment courses over the junior and senior years ($1200 total) will have the amount reduced from their HOPE Scholarship on a dollar for dollar basis. College courses attempted and the years enrolled as a dual enrollment students shall not count against the 120 semester hours and five years limitation. For more information, and for the DEG application, please visit http://www.tn.gov/collegepays.

To be eligible for a dual enrollment grant for any semester beyond the first semester of receipt, the student shall continue to meet all eligibility requirements for the grant and shall achieve a cumulative grade point average of 2.75 for all postsecondary courses attempted while participating in the Dual Enrollment Grant Program.

Consortium Agreement: If taking dual classes at two different colleges in the same semester and want to use the lottery grant at both, you must sign a Consortium Agreement. Please speak to CSCC representative for any questions.

Lottery Registration: List Cleveland State as the college when registering. The question is referring to the college for your dual enrollment class, not where you are going after graduation. If you put the wrong school, the only way to fix this problem is to contact the Lottery Call Center. Do this right away because it will delay payment! For help with registering or any problem, call the Lottery Call Center at 1-800-342-1663.

Read, understand, and sign where necessary regarding Authorization to Disclose Academic Information to Parents, the section about Lab Fees and How to Set Up your CougarNet Account.

Once your application is processed ALL students need to set-up their CougarNet Account. This is where the student will check grades, courses registered for, email, etc. Payments for tuition can be made online through the students CougarNet Account.

Fill out the Course Registration Form completely with your name, address, social security number, email address, and phone numbers. Indicate what high school, private, or home school that you attend. Fill in the class or classes you want to take with all required numbers, class names, the location of your class, and if you are using the lottery. Indicate at the top of the page that you are a new student.

Campus ID Card is required if you are taking classes on any Cleveland State campus. On the main campus in Cleveland, the ID machine is located at the Help Desk in the Administration Building. For students closer to Athens campus, you can get an ID made there.
Lab Fees

- Any required Lab Fees (e.g., Math Lab Fee) should be paid by the deadline listed on the next page in the chart, or you can refer to the website under Dual Studies link. If not paid by the deadline, a hold will be put on your account and you will not receive a final grade for classes, and you cannot request that your transcripts be sent to another institution.
- This is your responsibility to pay.

How to set-up CougarNet Accounts:

In order to determine your CougarNet username, you'll need to search for it using your student ID number and birthday.

1. Go to the Cleveland State website and click on the CougarNet Link.
2. Click "what's my username" at the bottom of the CougarNet login screen.
3. Fill out your student ID number and birth date.
4. Click "Search."
5. You should now see your CougarNet username. Your default password is your six-digit birthday. For examples, if you were born on July 14, 1985, your password would be 071485.

What ACT Scores are needed to take the following classes for Dual Enrollment:

Dual Students may take any course in our schedule they qualify for and are approved by their high school to take.

### English
- Composition I: English 18
- Composition II: Grade of C or higher in Comp I

### Humanities/Social Sciences
- Public Speaking: English 18 and Reading 19
- Psychology: English 18 and Reading 19
- American History: Reading 19

### Science
- Anatomy & Physiology I: English 18 and Reading 19
- Anatomy & Physiology II: Grade of C or higher in A&P I
- Biology Course I: English 18 and Reading 19
- Biology Course II: Grade of C or higher in Biology I courses
- General Chemistry I: English 18, Math 19 and Reading 19
- General Chemistry II: Grade of C or higher in General Chemistry

### Math
- 19 ACT: Intro to Statistics
- 22 ACT: Pre Cal I and II, Basic Calculus I
- Bridge 1-24 completed: Able to take Intro to Statistics
- Bridge 1-34 completed: Able to take College Algebra, Pre Cal I and II, Basic Calculus, Calculus I

*If students do not meet the ACT requirements above, they may "challenge" by taking the COMPASS test at a Cleveland State campus and paying a $20 testing fee. For more information, contact the Dual Enrollment Office at (423) 614-8734.
How to pay
Check your CougarNet account for balance of tuition/fees and credits.

If balance of fees are not paid by the deadline, the student will be dropped from all classes in which they were enrolled. Cleveland State is paying the balance of one course beyond Lottery Grant credit.

Options for payment

- In person: Tuition balances can be paid at any of our three campus sites (Cleveland, Athens or Madisonville).
- Online: Pay with a credit card online through your CougarNet account.
- Payment Plans: A dual enrollment student may choose to pay his or her balance of tuition in multiple payments. To review the payment plan options, students should log in to CougarNet and select the "My Account" tab, then "Account Balance," and then "Pay Now." Be sure to follow deadlines.
- CougarNet Accounts: A HOLD will show on your account. Therefore, to add or drop a class you must contact the Dual Enrollment Office at 423-614-8743, or 423-614-8734.

Deadlines:

<table>
<thead>
<tr>
<th>Payment Option</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual Registration Packet/Forms</td>
<td>January 14</td>
</tr>
<tr>
<td>Need Based Scholarship Applications</td>
<td></td>
</tr>
<tr>
<td>Public Higher Education Fee Teacher Discount Form</td>
<td></td>
</tr>
<tr>
<td>Set-up Payment Plan</td>
<td>December 1 - January 16</td>
</tr>
<tr>
<td>Pay Dual Balance of Tuition and Fees</td>
<td>January 23 - February 2</td>
</tr>
<tr>
<td>Register for Dual Lottery Grant</td>
<td>February 1</td>
</tr>
</tbody>
</table>

Cost of Courses

<table>
<thead>
<tr>
<th>Credit Hours Enrolled</th>
<th>Total Cost</th>
<th>DE Lottery Grant</th>
<th>CSCC Scholarship</th>
<th>Remaining Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$512.75</td>
<td>$300</td>
<td>$212.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>4</td>
<td>$674.00</td>
<td>$300</td>
<td>$374.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>6</td>
<td>$996.50</td>
<td>$600 (if eligible)</td>
<td>$212.75</td>
<td>$183.75</td>
</tr>
<tr>
<td>7</td>
<td>$1,157.75</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$183.75</td>
</tr>
<tr>
<td>8</td>
<td>$1,317.50</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$343.50</td>
</tr>
</tbody>
</table>

Costs for Courses
**Application for Dual Enrollment Admission**

- New Student
- Semester you plan to enroll (Check one): Fall   Spring   Summer 20___

*Social Security Number ____________________________________ Date of Birth: _____________________________

Social Security number is secured

_____________________________________________________________________________________________________

Last Name        First Name     Middle Name     Jr., III, etc.

Permanent Address ______________________________________________________________________________________

Street          City   State  Zip

E-mail Address: _________________________________________________________ Home Phone: ____________________________

County ________________________________________________________________ Cell Phone ______________________________

We request your completion of the following for reporting purposes only. This information will not be used to discriminate against any applicant in the admission decision:

- Gender:  Male   Female
- Do you consider yourself to be Hispanic/Latino/Spanish origin?  Yes   No
- Select one or more of the following racial categories to describe yourself:  White   Black or African American   Asian   American Indian   Alaskan Native   Native Hawaiian or Other Pacific Islander
- U.S. Citizen:  Yes   No If no, country of citizenship __________________________________________________

- Visa (type) ____________________________ Expiration Date _________________

- Is English your native language?  Yes   No

The Tennessee Eligibility Verification for Entitlements Act requires an applicant for state financial aid to complete and sign the following statement:

I swear or affirm under penalty of perjury under the laws of the State of Tennessee that:

- I am a United States citizen; or
- I am an alien lawfully present in the United States.

I understand that this statement is required by Tennessee law because I have applied for a public benefit. I understand that Tennessee law requires me to provide documentation verifying the status indicated above prior to receipt of this public benefit. I understand that knowingly and willfully making a false, fictitious, or fraudulent statement or representation shall subject me to liability under the Tennessee False Claims Act, Tennessee Code Annotated 4-18-101 et seq. I understand that if I am found to have made a false or misleading statement my admissions may be rescinded or I may be disciplined by Cleveland State Community College.

Signature _____________________________ Date: _____________________

Have you taken the ACT, PLAN or SAT within the past three years?  Yes   No
- If Yes, check one:   ACT   PLAN   SAT   Testing Date: ____________________________

**Secondary Education Information**

- What High School, Private or Home School do you attend?

Date you will Graduate (month/year) ____________________________
I do not plan to seek a degree at this time. I will be enrolling as Dual Enrollment (please mark one):

- General Education
- Business Technology

In case of emergency contact

Name ____________________________ Relationship ____________________________
Address
Street ________________ City ________________ State ________________ Zip ________________
Telephone (work) ____________________________ (home) ____________________________ (cell) ____________________________

Parent or Guardian completes - If student is not 18 yrs old

I understand the conditions under which the student is enrolling at Cleveland State Community College and grant permission for such enrollment.
Parent/Guardian’s Signature/Date: ____________________________

I understand that withholding information on this application or giving false information may make me ineligible for admission to, or continuation in, Cleveland State Community College. Accordingly, I certify that all of the information and statements provided by me on this application are correct and complete. Further, if I am admitted to Cleveland State Community College, I agree to abide by the rules and regulations of the institution.

In addition to the foregoing, the Tennessee Eligibility Verification for Entitlements Act requires an applicant for in-state tuition or state financial aid to attest under penalty of perjury that he or she is either a United States citizen or alien lawfully present in the United States. By submitting this application, I am attesting that I am either a United States citizen or alien lawfully present in the United States or I am not requesting any state benefits including in-state tuition.

I understand that this attestation is required by Tennessee law if I have applied for a state public benefit. I understand that Tennessee law requires me to provide documentation verifying the status indicated above prior to receipt of this state public benefit. I understand that knowingly and willfully making a false, fictitious, or fraudulent statement or representation shall subject me to liability under the Tennessee False Claims Act. Tennessee Code Annotated 4-18-101 et seq. I understand that if I am found to have made a false or misleading statement, my state public benefits may be rescinded or I may be disciplined by the college.

Signature: ____________________________ Date: ____________________________

* In accordance with the Privacy Act of 1974, applicants for admission and enrolled students are advised that the requested disclosure of their Social Security numbers to the Office of Admissions is voluntary. Students who do not provide the college with their Social Security numbers will be assigned special nine-digit numbers. This number or the Social Security number will be used: (a) to identify such student records as applications for admission, registration and course enrollment documents, transcripts, certification requests and permanent academic records and (b) to determine eligibility, certify school attendance and report student status. Students are notified, however, that only the Social Security number may be used as an identifier for grants, loans and other financial aid programs according to federal regulations. The Student’s Social Security number will not be disclosed to individuals or agencies outside Cleveland State Community College except in accordance with the institutional policy on student records.

Cleveland State Community College is an Affirmative Action/Equal opportunity (AA/EO) institution. The college is committed to making the campus accessible to the disabled. Students who are disabled and may require accommodations or assistance are encouraged to contact the Student Development and Testing Office at (423) 478-6217. Cleveland State is one of 45 institutions in the Tennessee Board of Regents (TBR) system, the seventh largest system of higher education in the nation. The TBR system enrolls more than 80 percent of all Tennessee students attending public institutions of higher education. The Tennessee Board of Regents is the governing board for this system which is composed of six universities, 13 two-year colleges and 26 Tennessee Technology Centers. The TBR system enrolls more than 80 percent of all Tennessee students attending public institutions of higher education.
The General Assembly of the State of Tennessee mandates that each public or private postsecondary institution in the state provide information concerning hepatitis B infection to all students matriculating for the first time. Tennessee law requires that such students complete and sign a waiver form provided by the institution that includes detailed information about the disease.

The law does not require that students receive vaccination for enrollment. Furthermore, the institution is not required by law to provide vaccination reimbursement for the vaccine.

**Hepatitis B (HBV) Immunization**

Hepatitis B (HBV) is a serious viral infection of the liver that can lead to chronic liver disease, cirrhosis, liver cancer, liver failure, and even death. The disease is transmitted by blood and/or body fluids and many people will have no symptoms when they develop the disease. The primary risk factors for Hepatitis B are sexual activity and injecting drug use. This disease is completely preventable. Hepatitis B vaccine is available to all age groups to prevent Hepatitis B viral infection. A series of (3) doses of vaccine are required for optimal protection. Missed doses may still be sought to complete the series if only one or two have been acquired. The HBV vaccine has a record of safety and is believed to confer lifelong immunity in most cases.

[ ] I hereby certify that I have read this information and I have the entire series of the Hepatitis B vaccine.

[ ] I hereby certify that I have read this information and I have elected not to receive the Hepatitis B vaccine.

[ ] I hereby certify that I have read this information and I have elected to receive the Hepatitis B vaccine and/or I am in the process of receiving the complete three dose series of the Hepatitis B vaccine.

Student’s Signature: ______________________________________________________________________  Date: ______________________

(Parent/Guardian must sign if student is under 18)

**Authorization to Disclose Academic Information to Parents**

• In accordance with FERPA, the College will disclose to parents or guardians information from academic records of a student provided the college has, on file, the written consent of the student. Please sign below if you consent for the College to release your educational records to your parents. Return this form with your required registration form.

Student’s Signature: ______________________________________________  Social Security Number: _____________________

Print Name: ______________________________________________________________________  Date: ______________________
High School juniors and seniors may receive the Lottery Dual Enrollment Grant (DEG) up to $300 towards the balance of one course per semester by completing the online registration. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students must complete the online registration. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students must complete the online registration.

Lottery Grant: (Choose the one that applies to you)

- I have completed or intend to complete the online lottery DEG application by the deadline naming Cleveland State as the school listed to receive the lottery grant money. My signature below confirms that I would like Cleveland State to credit my account for the DEG grant money that I am applying for online and Cleveland State to receive.
- Please credit my account $300 towards the balance of one class.
- Please credit my account $600 towards the balance of two classes. I understand that using DEG money beyond four courses I will be borrowing against my HOPE Scholarship.

After CSCC credits the DEG money you may still have a balance. Check your CougarNet Account for the balance and pay by the deadline specified on the website under admissions/dual studies link or you will be dropped from your classes. If you fail to register online for DEG by the deadline you will owe CSCC the money that was credited and you will receive a bill later and be expected to pay back that amount.

I do not want the lottery. I understand that the full amount will be billed to my account. Your balance is due by the date indicated on the website under admissions/dual studies link, and if it is not paid by that date you will be dropped from your classes.

I have used my lottery grant at another school and understand that the full amount will be billed to my account. Your balance is due by the date indicated on the website under admissions/dual studies link, and if it is not paid by that date you will be dropped from your classes.

I have filed out my consortium agreement with ___________________________ College or University.

Signature: _____________________________________________________ Social Security Number:  ________________________
Print Name:  ___________________________________________________________________________ Date:  _______________________
Signature: _____________________________________________________ Social Security Number:  ________________________
Print Name:  ___________________________________________________________________________ Date:  _______________________
Signature: _____________________________________________________ Social Security Number:  ________________________
Print Name:  ___________________________________________________________________________ Date:  _______________________
Students must meet the current Hope Scholarship criteria of a 3.0 high school GPA or cumulative ACT score of 21 or higher. Home school students by completing the online registration. To qualify for the additional course coverage of up to $600 per semester towards the balance of two courses, http://www.tn.gov/collegepays. Continuation requirements (2.75 College GPA) are the same for all DEG students.

Students who receive the DEG amount for more than four (4) dual enrollment courses over the junior and senior years ($1200 total) will have the amount reduced from their HOPE Scholarship on a dollar for dollar basis. For more information, and for the DEG application,

- I have filled out my consortium agreement with ____________________________________________________________ College or University.
- I have used my lottery grant at another school (please state what school) and if it is not paid by that date you will be dropped from your classes.
- I do not want the lottery.
- I understand that the full amount will be billed to my account. Your balance is due by the date indicated on the website

DUAL ENROLLMENT REGISTRATION FORM

Name: _______________________________ Social Security Number: ________________________

Address: ________________________________________________ City: ________________________________ State: _____ Zip: ________ DOB: _________

Home Phone: __________________________ Cell: __________________________ Email Address: _________________________________________________

Term: Fall _____ Spring _____ Summer _____

What high school, private school, or home school do you attend? ________________________________________________________ Graduation Date: _____________________

CRN DEPT COURSE SECTION COURSE TITLE CREDIT HRS DAYS & TIMES CLASS LOCATION ARE YOU USING YOUR LOTTERY AT CSCC?

Examples of required information

<table>
<thead>
<tr>
<th>CRN</th>
<th>DEPT</th>
<th>COURSE</th>
<th>SECTION</th>
<th>COURSE TITLE</th>
<th>CREDIT HRS</th>
<th>DAYS &amp; TIMES</th>
<th>CLASS LOCATION</th>
<th>ARE YOU USING YOUR LOTTERY AT CSCC?</th>
</tr>
</thead>
<tbody>
<tr>
<td>50014</td>
<td>BIOL</td>
<td>1110</td>
<td>101</td>
<td>General Biology I</td>
<td>3</td>
<td>MTWRF 8:00-8:55</td>
<td>HIGH SCHOOL OR CSCC</td>
<td>YES OR NO</td>
</tr>
</tbody>
</table>

IMPORTANT! PLEASE READ

All dual students have a HOLD on their CougarNet account. Therefore, to add or drop a class you must contact the Dual Enrollment Office at 423-614-8734 or 423-614-8743.

To apply for the Lottery Grant go to: https://egrands.guarantorsolutions.com/scholarship/apps/ or www.collegepaystn.com. The deadlines are September 1 for Fall Semester, February 1st for Spring Semester and May 15 for Summer Semester. You cannot register late. These sites are closed after the deadline. NO EXCEPTIONS. The lottery pays up to $300 towards one course or up to $600 towards balance of two courses per semester. Lottery Grant will pay towards the balance of tuition a maximum of $600 for two courses, two semesters per year. Receiving DEG towards balance beyond four courses, the student will be borrowing against their HCPE. You must apply online every semester for the Lottery Grant. If you experience any difficulty applying, contact the Lottery Call Center at 1-800-342-1663.

Tuition Balance: Payments can be made with a credit card on your CougarNet account, or by phone at 1-800-604-2722, ext 238 or 290. Payments by cash or check can be made at any Cleveland State campus. Check the website (Admission/Dual Studies page) for dates your tuition and fees are due.

NOTE: This Registration packet must be COMPLETE with all necessary copies, forms and signatures to BE REGISTERED FOR CLASSES.

STUDENT SIGNATURE: ___________________________________________________________________________ Date: _______________________

CSCC ESC/REGISTRATION/132381201408044
I do not plan to seek a degree at this time. I will be enrolling as Dual Enrollment (please mark one):

- General Education
- Business Technology

In case of emergency contact

Name ________________________________ Relationship ___________________________
Address ___________________________________________ (Street, City, State, Zip)
Telephone (work) ____________________ (home) ____________________ (cell) ______________

Parent or Guardian completes - If student is not 18 yrs old

I understand the conditions under which the student is enrolling at Cleveland State Community College and grant permission for such enrollment.
Parent/Guardian's Signature/Date: __________________________

IMPORTANT - All Applicants must read and sign

I understand that withholding information on this application or giving false information may make me ineligible for admission to, or continuation in, Cleveland State Community College. Accordingly, I certify that all of the information and statements provided by me on this application are correct and complete. Further, if I am admitted to Cleveland State Community College, I agree to abide by the rules and regulations of the institution.

In addition to the foregoing, the Tennessee Eligibility Verification for Entitlements Act requires an applicant for in-state tuition or state financial aid to attest under penalty of perjury that he or she is either a United States citizen or alien lawfully present in the United States. By submitting this application, I am attesting that I am either a United States citizen or alien lawfully present in the United States or I am not requesting any state benefits including in-state tuition.

I understand that this attestation is required by Tennessee law if I have applied for a state public benefit. I understand that Tennessee law requires me to provide documentation verifying the status indicated above prior to receipt of this state public benefit. I understand that knowingly and willfully making a false, fictitious, or fraudulent statement or representation shall subject me to liability under the Tennessee False Claims Act. Tennessee Code Annotated 4-18-101 et seq. I understand that if I am found to have made a false or misleading statement, my state public benefits may be rescinded or I may be disciplined by the college.

Signature ____________________________ Date: __________________________

Financial Requirements

<table>
<thead>
<tr>
<th># of Household Members</th>
<th>Maximum Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$ 27,000</td>
</tr>
<tr>
<td>2</td>
<td>$ 34,000</td>
</tr>
<tr>
<td>3</td>
<td>$ 41,000</td>
</tr>
<tr>
<td>4</td>
<td>$ 48,000</td>
</tr>
<tr>
<td>5</td>
<td>$</td>
</tr>
<tr>
<td>for each additional person add</td>
<td>$ 7,000</td>
</tr>
</tbody>
</table>

I certify I have read, understand, and agree to adhere to the eligibility requirements for receipt of a Cleveland State Community College Scholarship and that all information is correct.

Student Signature: ____________________________ Date: __________________________

Parent/Legal Guardian Signature: ____________________________ Date: __________________________

Office Use Only

Date Received: ____________________________ Income: ____________________________ Scholarship: ____________________________
Dependents: ____________________________ Ineligible: ____________________________ Book Voucher: ____________________________
Total Award: ____________________________
How to pay
Check your CougarNet account for balance of tuition/fees and credits.

If balance of fees are not paid by the deadline, the student will be dropped from all classes in which they were enrolled. Cleveland State is paying the balance of one course beyond Lottery Grant credit.

Options for payment

- **In person:** Tuition balances can be paid at any of our three campus sites (Cleveland, Athens or Madisonville).
- **Online:** Pay with a credit card online through your CougarNet account.
- **Payment Plans:** A dual enrollment student may choose to pay his or her balance of tuition in multiple payments. To review the payment plan options, students should log in to CougarNet and select the "My Account" tab, then "Account Balance," and then "Pay Now." Be sure to follow deadlines.
- **CougarNet Accounts:** A HOLD will show on your account. Therefore, to add or drop a class you must contact the Dual Enrollment Office at 423-614-8743, or 423-614-8734.

Cost of Courses

<table>
<thead>
<tr>
<th>Credit Hours Enrolled</th>
<th>Total Cost</th>
<th>DE Lottery Grant</th>
<th>CSCC Scholarship</th>
<th>Remaining Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$512.75</td>
<td>$300</td>
<td>$212.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>4</td>
<td>$674.00</td>
<td>$300</td>
<td>$374.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>6</td>
<td>$996.50</td>
<td>$600 (if eligible)</td>
<td>$212.75</td>
<td>$183.75</td>
</tr>
<tr>
<td>7</td>
<td>$1,157.75</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$183.75</td>
</tr>
<tr>
<td>8</td>
<td>$1,317.50</td>
<td>$600 (if eligible)</td>
<td>$374.00</td>
<td>$343.50</td>
</tr>
</tbody>
</table>

Deadlines: Dual Registration Schedule

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual Registration Packet/Forms</td>
<td>Spring 2015</td>
</tr>
<tr>
<td>Need Based Scholarship Applications</td>
<td>January 14</td>
</tr>
<tr>
<td>Public Higher Education Fee Teacher Discount Form</td>
<td></td>
</tr>
<tr>
<td>Set-up Payment Plan</td>
<td>December 1 - January 16</td>
</tr>
<tr>
<td>Pay Dual Balance of Tuition and Fees</td>
<td>January 23 - February 2</td>
</tr>
<tr>
<td>Register for Dual Lottery Grant</td>
<td>February 1</td>
</tr>
</tbody>
</table>
For more information about the Dual Enrollment Program, contact: Cleveland State Community College at (423) 614-8734. You may also obtain additional information about this program at: www.clevelandstatecc.edu/admissions/dual-studies or by email at: jpeterson@clevelandstatecc.edu

Cleveland State Community College
3535 Admission Drive, Cleveland, TN 37312
(423) 472-7141

CSCC ESC/NEW/13475/0105/2015 - Cleveland State Community College is an AA/EO employer and does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following department has been designated to handle inquiries regarding the non-discrimination policies:

Human Resources
P.O. Box 3870
Cleveland, TN 37305-3870
nondiscrimination@clevelandstatecc.edu

New Dual Student

Start Now...

The Dual Enrollment program makes it possible for you to earn college credits and get a head start on your college degree.

Get Ahead!

Dual Enrollment

Cleveland State Community College

Find us on Facebook by searching for Cleveland State Dual Enrollment

Follow us on Twitter @CSCC_Dual